

merica's Promise-The Alliance for Youth, is a national not-for-profit organization founded in Philadelphia, Pennsylvania, at the Presidents' Summit for America's Future. America's Promise aims to provide every at-risk child in America with access to all five Fundamental Resources needed in order for them to lead happy, healthy, and productive lives.

THE START OF UTAH'S PROMISE



Governor's Office

Lieutenant Governor's Office



tah Governor Michael O. Leavitt and Lt. Governor Olene S. Walker attended the Summit in the Spring of 1997, accompanied by five other state representatives and a 10-member delegation representing Salt Lake City. Governor Leavitt was the only governor asked to address the 250 state delegates on the importance of volunteerism.

Governor Leavitt returned to Utah determined to increase volunteerism, increase public safety, and improve the quality of life in Utah. He called upon the Utah Commission on Volunteers, Governor's Initiative on Families Today (GIFT), the Commission on Criminal and Juvenile Justice, and the Governor's Commission on Women and Families to develop state goals and formulate a strategy to mobilize citizens to action.



Utah Commission on Volunteers

Utah's Promise



Partners









Utah's Promise

Local Initiatives

You may wish to list your local inititatives & partnerships here.

State Initiatives

GOAL STATEWIDE PARTNERSHIPS

Utah Foster Care Foundation Caring Adult

Utah Mentor Network

Safe Places **Commission on Criminal**

& Juvenile Justice

Department of Public

Safety

Healthy Start Utah Department of Health

Marketable Skills State Office of Education

Utah PTA

Utah Campus Compact

Opportunities for Service

Utah's Volunteer Centers

BEST PRACTICES

uccessful Utah's Promise efforts have taken many forms across the state. In some cases there is a formal organization that has applied for and received nonprofit status. Other communities are very informal and are comprised solely of individuals committed to making a difference in their community. However, regardless of the form the local effort takes, some common denominators can be found. The following are a few of these commonalities that help to assure successful Utah's Promise efforts.

Organization

Regardless of the form, all successful efforts have an organization. This may be a few members of the community rallied around a common cause, or it may be professionals and agencies entering into new collaborative efforts. But in all cases, it is more than just the Community Chair. Community Chairs are only successful when they solicit and receive support from others. In most cases, a core group of individuals act as a steering committee to assist in the coordination of various sub-committees. These sub-committees usually relate to one of the five fundamental resource associated with Utah's Promise.

Community Representation

Other individuals that assist Community Chairs come from various "communities." These communities can be defined geographically such as a town, but they can also be defined by interest. Examples of communities of interest might include, business, government, education, or a "cause" such as literacy or safe neighborhoods. All of these communities, whether geographic, or "of interest" need

to be represented in the various committees that are organized to address specific issues. In areas where Community Chairs are successful, they have been able to involve a diverse group of individuals to represent a cross section of their community.

Grassroots Effort

Although it is important for agencies, business, government, etc. to be involved, they should not (in most cases) be the driving force of the effort. That's not to say that they won't take an active roll. But local ownership of any goal requires the residents of the community to take an active part. The more involved local residents are, the more successful Community Chairs and their communities have been.

Take Action

There can be a tendency to meet and discuss issues or goals but then do nothing. Remember that the individuals involved, whether professionals or not, are volunteers. They need to feel that they are needed and making a difference. A meeting in and of itself will accomplish very little. Assignments need to be given to individuals, and an accounting of those assignments needs to be made. The assignments are where the real work will take place. Community Chairs that have been highly successful have been excellent at delegating to responsible individuals.

Asset-Based Efforts

The philosophy of relying on the assets that currently exist in your community is fundamental to Utah's Promise. Think of it as self-reliance on a community level. Each community, regardless of size, has a variety of assets that can contribute to its' success. By looking into the community for solutions to problems or needs, the community builds upon itself and retains ownership. This provides much greater long-term success than when an outside source temporarily fills the gap, and there isn't the local ownership. At times it will be necessary to go outside of the community for assistance, but this option should only be pursued after all other options have been exhausted.

Celebrate Success

Regardless of how small the accomplishment, it is important for those involved to be recognized. This not only rejuvenates those involved but brings attention to the effort. This in turn can increase support from the community, which can

increase your accomplishments. No one grows tired of hearing "thank-you," or of feeling like they have made a difference. Most of the Community Chairs that are seeing success are quick to celebrate that success and give the recognition to those that deserve it.

Conclusion

These are just a few of the common characteristics found in some of the more successful Utah's Promise efforts. They are in no way a complete list, or a mandate as to how you should proceed. They are merely meant to spur some thought as to what you are doing and how you might improve.

VOLUNTEER RECRUITMENT

ne of the most successful ways of mobilizing volunteers is through your local Volunteer Center. One of their primary functions is the recruitment of volunteers to assist community programs and to address local issues. Currently there are 20 Volunteer Centers located throughout the State of Utah in both urban and rural areas. However, if you are located in an area that does not have a Volunteer Center, there are several effective ways to recruit volunteers from throughout your community.

Recruiting volunteers requires planning and creativity. Since volunteers come in all shapes and sizes, so can successful techniques. The following suggestions can get you started:

- Create one-time and short-term projects. This helps new volunteers become accustomed to volunteering;
- Design hands-on projects where participants actually do a direct service project and can see the results;
- Give plenty of advance notice of upcoming volunteer opportunities;
- Design your volunteer events around current issues in your community (i.e. collecting toys for low income children for Christmas);
- Use current volunteers to recruit new volunteers. Get their input on the best methods and the best projects. Encourage them to spread the word about opportunities;
- Highlight and publicize the benefits of volunteering;
- Show individuals actively engaged in volunteering in your promotional materials. Use quotes as recruitment messages. Be sure to show a

ne of the most successful ways of variety of individuals, those of various backgrounds, mobilizing volunteers is through your ages, and ethnic groups;

- Target organizations with strong volunteer involvement, including schools, businesses, places of worship, service and civic clubs, and youth-oriented groups;
- Personally ask people to volunteer. The number one method of recruitment is a phone call or face-to-face "Would you be able to . . ?";
- Stress the benefits of volunteering and make your volunteer events enjoyable so that people will return and spread the word regarding volunteerism in your community.

VOLUNTEER PLACEMENT

oor placement of a volunteer can result in an unhappy experience for all involved. Matching the skills and availability of the volunteer with the needs of the organization is essential to help ensure both the most effective use of the volunteer for the program and to help ensure a positive volunteer experience for the individual.

Screening your volunteers helps you to select the best people for your particular volunteer needs. The screening process can assist in identifying people with the skills to do the volunteer job and the ability to deal with any potential risks. The process can be quite comprehensive or very simple, depending on the nature of the volunteer task. Your organization's screening process should be tailored to the specific volunteer position. A general rule is to increase the thoroughness of the screening process as the sensitivity of the volunteer position increases.

At a minimum, the screening process should include: the volunteer application form, a written job description of the volunteer opportunity, and when possible a personal interview with the volunteer. Volunteer positions that involve direct contact with clients generally require a more extensive placement process and may require background checks, references, and psychological and medical tests where appropriate.

The volunteer application can provide you with valuable information regarding the prospective volunteer. You may request minimal information (i.e. name, address, phone, availability), about the individual or you can expand the volunteer application to discover interests, talents, and special skills possessed by the prospective volunteer. One important point to remember is not to make your initial application form so daunting that you lose prospec-

tive volunteers. You can obtain greater detail about your prospective volunteer during the interview process.

The use of a written job description can enhance the recruitment effort because it details the specific duties and skills required in each job, the necessary time commitment, and the required qualifications for acceptance as a volunteer. This enables volunteers to have a clear understanding of an agency's expectations. The job description should include information in five basic categories: general description, skill level, task analysis, and evaluation.

Another part of the placement process that can be extremely helpful is interviewing. During an interview you have the unique opportunity to learn about individual expectations, interests, and abilities related to volunteer positions. Interviews assist in keeping the lines of communication open and also make the individual feel that they are a valuable part of your organization and help them realize the importance of volunteer tasks. Finally, interviews can assist you in placing volunteers in appropriate positions, which may eliminate potential problems due to mismatched placements.

Use the interview as time to clarify your organization's policies and procedures, and the specific expectations for particular volunteer jobs. Allow time for questions regarding your organization and the volunteer position.

Most volunteer placements fail because the role and desired expectations of volunteers in an agency has not been clearly defined. The use of an effective volunteer placement system can help to ensure the success of your program. Results are always more readily achieved when they are clearly defined to all.

WORKING WITH VOLUNTEER CENTERS

hroughout Utah, Volunteer Centers have been established to assist communities in recruiting, placement, and training of volunteers. These Centers act as a clearinghouse for information regarding local volunteer needs and resources, and are an exceptional resource for Community Chairs and their committees to draw upon.

The Volunteer Center just might have a concerned citizen waiting for the right opportunity to serve, and if they were aware that a marketable skill committee was being organized . . . But when it comes to Volunteer Centers, questions like where is it, who runs it, and how do I collaborate with them, remain. Here are some brief ideas regarding the where, who and how questions.

Where is the Volunteer Center for my area? That's the first thing you need to determine. You'll find a list of the Centers in this binder with an explanation of the area they serve.

Most Volunteer Centers serve a county or counties. Find the one that serves your area and call them. Don't be intimidated if they cover a whole county or counties, and you only cover a portion of a city within it. They are in great need of local individuals pushing their cause, and will be only too happy to help. Remember that you can be as much a resource to them as they to you.

A Volunteer Center Director's responsibilities not only include manning the office and placing volunteers, but they also do outreach into the communities they serve in an effort to increase awareness, recruit volunteers and volunteer opportunities, solicit support (financial and otherwise) and collaborate within the community.

How do you collaborate? By the exchange of information regarding needs in your community, assisting each other in recruiting volunteers to address those

needs, and the identification of resources in the community. Please note the use of the word *exchange*. This is a two-way street. The information should flow both ways.

Community Chairs should include Volunteer Center Directors in their meetings with their committees whenever possible, and when appropriate, in meetings with their local government officials, business and education leaders, etc. This not only keeps the line of communication open, but also presents a united front to those being solicited for support.

On occasion it may be appropriate for the Volunteer Center Director to include Utah's Promise individuals in meetings they hold. However, realize Volunteer Centers are generally serving a larger area and your presence may be unecessary.

Volunteer Centers and their Directors should be an integral part of the Utah's Promise effort, and Utah's Promise should be an integral part of Volunteer Centers. If true collaboration can occur, the result will be much greater than the sum of its parts.

WRITING NEWS RELEASES THAT GET PRINTED

lead containing the who,

the story

BODY: Follow up with more details. You

should not add

anything here

that has not

been intro-

the

here are several things to remember when working with the media. The first is to remember that reporters run their lives on deadlines. If your announcement for a local summit is on Thursday, and you get your press release to the weekly paper the previous Friday at 1 p.m. when the deadline was noon, don't count on getting your story printed.

are news oriented. Before sitting News-worthy News Release down to write your news release, remove yourself from the situation and try and put yourself in the place of a reporter, or the readers of the newspaper. What makes your story unique, important, or interesting? Why should a reader continue reading your story after looking at the headline?

duced in Third, don't oversell yourself to a lead reporter. If your event or success story has merit, it will speak for itself. Continual contact with a reporter is good, if you are continually providing good information. A follow-up call to an editor to ensure he received your release is appropriate. However, a call asking why he hasn't printed your story or to demand that he does is a quick way to burn a bridge and jeopardize coverage of future newsworthy events.

Fourth, remember that newspapers are in business to make money. The bread and butter of most papers are classified and display ads. In fact, most papers first lay out advertisements and then go back and plug in stories. This can, however, work to your advantage. Many small papers with only one person on staff are desperate for material to plug in. They don't have a lot of time to run the advertising section as well as hunt for stories, so a well-written press release has a very good chance of being printed word for word. Write your release just like it would read in the paper.

Inverted Pyramid

News articles are not written like a suspense novel with the conclusion at the end of The second thing to remember is reporters the story. Instead, the most important informa-

> tion is contained at the beginning of the story. This style of writ-LEAD: Begin your release ing is called the inverted pyramid with a one to two sentence because the weight of the article is what, where, and when of contained at the top, not the bottom, of the story. This method was developed during the telegraph era. Fearing technical difficulties would disrupt transmission, reporters always started with the most important facts and then took the liberty to add the rest of the story.

Section 10, Media Contacts, contains a list of all daily and weekly papers, as well as radio and television stations in Utah. You will also find an example of a sample news release on the following page.

Another reason for using the inverted pyramid style is because even though you may have submitted your story in plenty of time, something beyond your control may happen just before press time and stories will be bumped or shortened to give more space for that story. When press time is only an hour away, an editor probably will not have the time to go through your story and shorten it. Instead, she will cut out the last two paragraphs. This won't be a problem if all the really important information is in the first paragraph.

SAMPLE NEWS RELEASE

Utah's Promise

NEWS RELEASE

FOR MORE INFORMATION, CONTACT: Summer Beers, 801-555-8605 (wk) 801-555-4356 (hm), 801-555-1212 (cell)

Be sure to include how you can be reached day or night

Give your release a title that summarizes the main points

FOR IMMEDIATE RELEASE

National Programs Unite to Serve Others

State the location of the event, and the date you

will send the release

involved.

Add several quotes from the main leaders

Orem, UTAH, July 21, 2005—In a precedent setting move, three national service programs will unite at Camp Kostopulos to give one-on-one attention to mentally challenged youths.

The National Civilian Community Corps (NCCC), AmeriCorps with the Medically Under served in Utah (AMUU) and Salt Lake County Reads and Promotes Service (SLCORPS) combined will have 10 members on both Tuesday and Thursday from 9 a.m. to 6 p.m.

"The NCCC are the traveling minstrels of service. I like my people to see their unbelievable devotion to service," said Rich Parks, executive director of SLCORPS. "Watching them at work is inspiring, here are people doing unbelievable stuff every day."

Camp Kostopulos is a year-round recreational facility for physically challenged children, teens and adults with a year-round staff of 10. During the summer months, staff is increased to 35. This is the first year they have had AmeriCorps members on board full-time. Currently there are more than a dozen AmeriCorps members helping out.

"I think it is important that the national programs work together, said Ann Mills, director of AMUU. "For my members, the mentally challenged are a population we don't usually work with. It is an excellent opportunity for my members to see how others face challenges and how they deal with it."

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Camp Kostopulos is located at 2500 E. Immigration Canyon Road.

Double space the body text and use a legible font no smaller than 11 pt., especially if you will fax the release

If your release is longer than one page, insert

- more - at the foot of the page and include a header with the title and page number on each subsequent page. Put # # # or - end at the conclusion of your release so the reporter knows she has everything.

Be sure to proofread your release several times and have someone else look at it as well. If you'd like us to look at it after you have polished it up, fax us a copy, 801-538-8690. Please call us at 1-888-755-UTAH with any further questions, concerns, or if you'd like help with a press conference or any other media event.

APPROACHING BUSINESS FOR SUPPORT

ocal businesses and corporations are dynamic members of the community, and can play a vital role in helping to achieve the goals of Utah's Promise. By keeping a few important items in mind, you can be more successful in forming partnerships; and make those partnerships more productive.

Identify Self-Interests of the Business

Begin by identifying the rational self-interests of the busniess you want to approach. Though many will become involved through a sense of community spirit, it will strengthen your presentation by identifying what practical reasons exists for forming a partnership. You may or may not bring these up specifically in your presentation, but if you have thought it through, that will show in your presentation. Identifying the reasons for a particular business to become involved will also make you more successful in forming partnerships, because it will focus your attention to businesses that can actually participate.

Be Prepared

Businesses and corporations receive hundreds of requests for support. You will be more successful in attracting their attention by following these points:

Be professional. Be on time, communicate well, be brief.

Be specific. Most decision-makers respond better if they know exactly what you are requesting as opposed to vague commitments.

Be open. Your presentation or request needs to identify what you are doing and why, and what will happen as they donate and/or join

in partnership with you.

Be flexible. Don't just think money. Many businesses respond better to requests of inkind donations or services than to a fiscal request. Be open to other opportunities that business may present – just because a business may say "no" to one request does not mean a negative response to another.

Be imaginative. Partnerships are often found in unique places and ways. Think outside of the box.

Use networking. Know who knows who and what their interests are. If you can't find leverage with a decision-maker, find someone or something that does.

Communicate

Communicate effectively in making your contacts, presentations, and in follow-up. There is nothing that will strengthen your partnership with a business like a "thank you," (even if they said no!) As they join in partnership or donate, provide timely communication and feedback. Remember that it is a lot easier to continue effective partnerships than continually recruit new ones. Do everything possible and imaginative to express appreciation.

Conclusion

Be sure to stress the positive aspects and results of that business' participation and partnership for the community, particular groups within the community, for your organization, and for the business.

WORKING WITH LOCAL GOVERNMENT LEADERS

Elected leaders are

faced with many

issues ... they need

o you see the need to make your community a better place to live? there community issues you feel strongly about? Are you confused about how to inform your local municipal government concerning these issues?

Challenging community problems that need addressing are just waiting for your willing-

ness and dedication to address them. You can make a difference. Elected local government leaders are faced with many issues that need their attention and support. They need to know that they have been given the "straight" facts about an issue, that others in the community share your concern, and that you're willing to help implement the solution.

The following example demonstrates how one concerned parent made a positive difference. In May of 1996 Brigham City Council outlawed skateboards from the City Plaza and Main Street area as a result of damage to the cement curbs, sidewalks, and stairs. What

could have been an outcry of angry teenage rebellion, turned into a positive learning experience for the entire community because of one concerned parent's response. Julie Young invited the skaters to a meeting where they discussed possible future solutions to their problem. Contentious feelings were soon replaced with excitement as the vision of their own skateboard park emerged. Over several weeks they planned designs, researched liability

issues, reviewed overall costs, inspected potential sites, and brain stormed fund raising ideas.

Backed by a packed crowd of teenaged supporters, they approached the city council and presented their ideas. The skaters offered to raise a portion of the money if the council would commit to monetary funds for a skateboard park during the next budgetary session. The council

> and mayor were impressed with their determination and tenacity and granted their request. With this invigorating promise, the group became part of an already existing nonprofit, Community Pro Youth Organization, and started soliciting donations through fund raising activities. Other concerned parents became involved. Skaters were given instructions in selling techniques, public relations strategies, and communication styles. Under Julie's direction, teenagers learned how to work with the system to achieve their goal. The skaters raised \$10,000 and the city matched an impressive \$100,000. The skate board park is planned for competi-

to know that they have been given the "straight" facts about an issue, that others in the community share your concern, and that you're willing to help implement the solution.

tion during the 1998-1999 budget year.

You can make things happen in your community and work with your local government leaders by implementing the following four steps.

Become an Expert

You must be willing to put forth the effort to research what is currently happening in your community concerning an issue. Gather statistical information from the Health Department, Bureau of Vital Statistics, local school district, police department, non profit organizations, churches, district courts, newspapers, etc. Arrange to be on a mailing list of an advocacy group that supports your cause. Speak to people who are directly involved in the issue and listen to their perception of the problem. Listen to those directly opposed to your cause and research their concerns. Form your

opinion based on facts that are clearly proven. Determine exactly what you want to say to prove your point.

Raise Awareness

Talk to others about your concern. Take every opportunity you can to speak to your friends, neighbors, church members, local business leaders, service groups, special interest groups, and school personnel. Offer to speak to these

groups. Involve the media. Write letters to the editor, letters to the city council members, and mayor. Create a one-page fact sheet that can be easily read and distribute it to those interested in your cause.

Organize a Coalition

Recruit people through your daily encounters with others as well as through groups sympathetic to your cause. Educate them concerning the need and invite them to become involved with you. Make personal contacts with those individuals and groups who are impacted both positively and negatively by your cause. Invite people in business, the chamber of commerce, service groups, (Kiwanis,

Lions, Rotary, AAUW, etc) special interest groups (AARP, YWCA, Sierra Club, Cattlemen, etc.), churches etc. who have a specific interest to join with you.

Meet with your groups and stick to a specified time frame for discussion on each item on the agenda. Create a vision of what you want to accomplish with the group's input. Determine goals from the overall vision. Generate synergy by

brainstorming specific strategies to accomplish goals. Define these short-term strategies to achieve the goals and then outline specific action steps needed to accomplish each strategy. Don't forget to keep evaluating as you go along so you can change as the need arises. This is not too difficult if your vision is clear. Plan on the process taking some time, and know that it is worth the effort. This procedure creates "buy in" from the group, ownership is created and the

group will have a sense of direction.

Get to know your local elected officials. Find out if they have any sympathies toward your cause and try to build relationships with them.

Present Solutions

Get to know your local elected officials. Find out if they have any sympathies toward your cause and try to build relationships with them. Acceptance at the council table will be much easier if you have a council member who will advocate your cause.

Preparation is the key in presenting at a city council meeting. Make an appointment to present to the mayor and council by calling the city recorder who will give you a date to appear. Ask what date handouts should be given to the recorder

in time for distribution in the packets. It's important to have as many people as possible in attendance at the meeting that are supportive of your cause. This sends a clear message to the council and mayor that they had better listen and take you seriously. Select a spokesperson who will articulate clearly concerning the issue, define the need, present the solution along with specific options for the council's approval. Be clear on your position and try to keep the presentation under 15 minutes.

If you are asking for money, remember that most city council's budgeting cycles are from July 1st to June 30 of the following year. The budget is

usually presented by the mayor during the months of April or May when it is then turned over to the council for their scrutiny. It is wise to meet with the city council before February or March of the fiscal year. Call your city recorder to find out your city's time frame for adoption of the budget.

Always thank the council for their time. Keep in mind that you are building relationships and if they turn down your request, there may be another way to approach the issue that may work even better.

COMMUNITY CHAIRS LISTED BY COMMUNITY

American Fork	Grantsville	Monticello	Sunset
Literacy Center	Teri Moon	Heidi LeBlanc	Cheyrl Budge
Tim Welch			
	Hooper	Mount Logan	Tabiona
Blanding	CarolAnne Knight	Carol Achziger	Kathy Leflar
Lamar Spotted Elk			
	Hunter	Murray	Timpanogos
Bountiful	Ingrid Cloud	Krista Dunn	Community Network
Sherman Fuller			Joan Dixon
	Hyrum	North Sanpete	
Brigham City	Barbara Schidler	Gene Nielson	Uintah
Lori Price			Bonnie Fausett
	Kearns	Northridge	
Carbon	Monica Lemprecht	Kathy Hyde	Vernal
Greg Cowan			Glenda Brown
	Layton	Ogden	
Cedar City	Val Stratford	Pat Smith	Wasatch County
Jennifer Weaver			Robyn Stone
	Lehi	Orem	
Clearfield	Rick & Linda Turner	Sherrida Bitter	West Jordan
Tracy Heun			Jennifer Nielson
	Lifetime Learning	Panguitch	
Davis County	Center	Donna Osborn	West Point
Brett Lund	Eric Lindsay		Jane Quist
		Pleasant Grove	
Dixie	Lindon	Linda Chapman	West Veally City
Becky Cox	Arlaine Austin	_	Shirley Alfred
		Roy	
Draper	Logan	Lori Nakayu	Woods Cross
Dennis Ker	Sharilee Guest	Denise Higley	Anita Austin
East Carbon	Mapleton	Salt Lake	
Joyce & Mary Caviness	Elaine Carlson	Josh Pedersen	
Granger	Midvale	Skyline	
Necia Christensen	Hillary Evans	Tani Brubaker	

UTAH'S VOLUNTEER CENTERS

Box Elder County

Sharon Cassidy 20 N. Main Brigham City, UT 83402 435-734-6609 Fax: 435-734-9533 cibcc.sharonc@state.ut.us

Cache Valley

Sheldon Browning 442 N. 175 East Logan, UT 84321 435-752-3103 Fax: 435-752-9513 admin@cache211vc.org http://cache211vc.org

Carbon County

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Davis CountyDarice Aslett

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Emery County

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Greater Salt Lake Area

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Iron County

Ron Cardon 88 E. Fiddlers Canyon Rd., Ste. H Cedar City, UT 84720 435-867-8384 Fax: 435-867-0862 volcenter@netutah.com www.cedarcity.org

Kane County

Terra Sue Robinson 178 S. 100 East Kanab, UT 84741 Phone: (435) 644-3696 Fax: (435) 644-3696 Email: volunteercenter@kanab.net

San Juan County

Heidi LeBlanc P.O. Box 549 Monticello, UT 84535 435-587-3239 Fax: 435-587-3654 heidil@ext.usu.edu

The Volunteer Connection (Serving Sevier, Millard, Juab, Sanpete, Piute, and Wayne Counties)

Kathy Erickson 250 North Main, Room 5 Richfield, UT 84701 435-896-9222 x28 Fax: 435-896-6951 kerickso@sixaog.state.ut.us

Uintah Basin

Jason Rasmussen 330 East 100 South Roosevelt, UT 84066 435-722-4518 Fax: 435-722-4890 Email: jasonr@ubaog.org

UTAH'S VOLUNTEER CENTERS

Utah County

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Washington County

www.unitedwayuc.org

Linda Sappington 1070 W 1600 S, Bldg. B St. George, UT 84780 Phone: 435-674-5757 Fax: 435-674-9105

Fax: 435-674-9105 volcenter@fcaog.state.ut.us www.volunteercenterwc.com

Weber County

Kelly Van Noy 237 26th Street, Ste. 320 Ogden, UT 84401 801-625-3771 Fax: 801-778-6830 kellyv@weberhs.org

Daily Newspapers

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275 EAST ST. GEORGE BLVD. St. George, UT 84770-2954

435-752-2121

www.thespectrum.com

TODD SEIFERT EDITOR: ASSIGNMENT EDITOR: DARREL EHRLICK

DEADLINES: 4 days prior

COMMUNITIES SERVED: WASHINGTON COUNTY

WEEKLY NEWSPAPERS

BEAVER PRESS

P.O. Box 351

Fax: 435-438-8804

161 SOUTH MAIN

40 East Center Beaver, UT 84713

Springville, UT 84663

EUREKA REPORTER

435-438-2891

www.utahpress.com/beaverpress

801-489-5651 Fax: 801-489-7021

EDITOR: MARLOW A. DRAPER

DEADLINES: FRIDAY AT NOON COMMUNITIES SERVED: BEAVER, MILFORD,

MINERSVILLE

GRACE BERNINI EDITOR: **DEADLINES:** Tuesday 5 p.m.

COMMUNITIES SERVED: EUREKA

BOX ELDER NEWS JOURNAL

55 SOUTH 100 WEST P.O. Box 370

Brigham City, UT 84302

www.benewsjournal.com

GARFIELD COUNTY NEWS

120 North Main TROPIC, UT 84776

435-679-8730 Fax: 435-679-8847

NANCY TWITCHELL 435-723-3471 435-723-5247 EDITOR: **DEADLINES:** Thursday 5 p.m. COMMUNITIES SERVED: GARFIELD COUNTY

LORI HUNSAKER EDITOR: DEADLINES: FRIDAY 5 P.M.

COMMUNITIES SERVED: BOX ELDER COUNTY **GUNNISON VALLEY NEWS**

P.O. Box 189

GUNNISON, UT 84634

435-528-3111 Fax: 435-528-7634

www.gtelco.net/~news/

DAVIS COUNTY CLIPPER/CLIPPER TODAY 1370 SOUTH 500 WEST P.O. Box 267

BOUNTIFUL, UT 84010

801-295-2251 Fax: 801-295-3044

www.clippertoday.com

JIM OLSEN EDITOR: **DEADLINES:** FRIDAY 5 P.M.

COMMUNITIES SERVED: AXTELL, CENTERFIELD,

GUNNISON, MAYFIELD,

FAYETTE

EDITOR: ROLF KOECHER

DEADLINES: TUESDAY AND FRIDAY BY

Noon

COMMUNITIES SERVED: NORTH SALT LAKE TO

FARMINGTON

P.O. Box 589

HURRICANE VALLEY JOURNAL

525 West State

Hurricane, UT 84737

435-635-0580 Fax: 435-635-7800

www.hvjournal.com

EMERY COUNTY PROGRESS

CASTLE DALE, UT 84513

190 East Main

435-381-2431 Fax: 435-381-5431

Patsy Stoddard EDITOR: DEADLINES: Friday 5 p.m. COMMUNITIES SERVED: **EMERY COUNTY**

EDITOR: ROBYN HERTZLER **DEADLINES:** FRIDAY 5 P.M. COMMUNITIES SERVED: HURRICANE AND SURROUNDING AREAS

WEEKLY NEWSPAPERS (CONT.)

KEARNS POST MAIN STREET BUSINESS JOURNAL

8980 West 2700 South 560 SOUTH VALLEY VIEW DRIVE, #3

ST. GEORGE, UT 84770 Magna, UT 84044

801-250-5656 Fax: 801-250-5685 435-656-1525

WWW.MAINSTREETBUSINESSJOURNAL.COM

EDITOR: DEBBIE OLSON

DEADLINES: MONDAY PRIOR, NOON EDITOR: VARIES

COMMUNITIES SERVED: KEARNS **DEADLINES:** 10 WORKING DAYS BEFORE

PUBLISHING

SUZANNE DEAN

EPHRAIM, STERLING, MANTI

Friday 5 p.m.

LA PRESNA COMMUNITIES SERVED: SOUTHERN UTAH BUSINESSES

35 SOUTH MAIN

COMMUNITIES SERVED:

EDITOR:

5180 SOUTH COMMERCE DRIVE, #V SALT LAKE CITY, UT 84107

801-905-1051 Fax: 801-905-1054

Manti, UT 84642

EDITOR: Ingrid Quiroz 435-835-4241 Fax: 435-835-1493

DEADLINES: THREE DAYS PRIOR TO

PUBLICATION

COMMUNITIES SERVED: SALT LAKE, UTAH. WEBER DEADLINES:

COUNTIES, LATINO

POPULATION

MILLARD COUNTY CHRONICLE

THE MESSENGER/ENTERPRISE

THE LEADER **PROGRESS** 119 East Main 40 North 300 West

TREMONTON, UT 84337 DELTA, UT 84624

435-257-5182 Fax: 435-257-6175 435-864-2400 Fax: 775-514-2931

EDITOR: ARIANNE COPE SUSAN B. DUTSON EDITOR: DEADLINES: FRIDAY 5 P.M. DEADLINES: FRIDAY 5 P.M. COMMUNITIES SERVED: NORTHERN BOX ELDER COMMUNITIES SERVED: MILLARD COUNTY

COUNTY

MILLARD COUNTY GAZETTE

MAGNA TIMES 13660 E OAK CREEK CANYON ROAD 8980 West 2700 South

DELTA, UT 84624 Magna, UT 84044

801-250-5656 Fax: 801-250-5685 P.O. Box 609

OAK CITY, UT 84624

DEBBIE OLSEN EDITOR: 435-864-4050

COMMUNITIES SERVED: HUNTER, MAGNA, KEARNS &

> WEST VALLEY DALE WHIPPLE EDITOR:

DEADLINES: FRIDAY NOON COMMUNITIES SERVED: MILLARD COUNTY

P.O. Box 3688

4 P.M.

COUNTY

Fax: 435-649-4942

NAN CHALAT-NOAKER

PARK CITY AND SUMMIT

FRIDAY 4 P.M., WEDNESDAY

WEEKLY NEWSPAPERS (CONT.)

MORGAN COUNTY NEWS

200 East 125 North P.O. Box 190

Morgan, UT 84050

801-829-3451 Fax: 801-829-4073

www.morgannews.us

LISA YOUNG EDITOR:

CAMERA READY - TUESDAY DEADLINES:

NOON

COMMUNITIES SERVED: MORGAN COUNTY

PAYSON CHRONICLE

145 E. Utah Avenue, Suite 5 P.O. Box 361

PAYSON, UT 84651

801-465-9221 Fax: 801-465-9221

www.paysonchronicle.com

EDITOR: Tom Heraldson, 671-5595

DEADLINES: 9 days prior to

PUBLICATION

Fax: 435-254-9507

COMMUNITIES SERVED: Murray, Cottonwood

COMMUNITIES SERVED:

NEW UTAH NEWS! (5 EDITIONS) 59 West Main P.O. Box 7

AMERICAN FORK, UT 84003

MURRAY JOURNAL

RIVERTON, UT 84065

801-254-5974

1277 West 12600 South, #302

801-756-7669 Fax: 801-756-5274

www.newutah.com

BARBARA CHRISTIANSEN EDITOR:

DEADLINE: Monday 2 p.m.

COMMUNITIES SERVED: CEDAR FORT, FAIRFIELD,

> LEHI, AMERICAN FORK, HIGHLAND, ALPINE, CEDAR HILLS, PLEASANT GROVE,

LINDON

OREM-GENEVA TIMES

538 SOUTH STATE P.O. Box 62

OREM. UT 84058

801-225-1340 Fax: 801-225-1341

EDITOR: BRENT SUMNER DEADLINES: Monday 10 a.m. COMMUNITY SERVED: OREM, LINDON

PARK RECORD

1670 Bonanza Drive

PARK CITY, UT 84060

www.parkrecord.com

COMMUNITIES SERVED:

435-649-9014

EDITOR:

DEADLINES:

EDITOR: MIKE OLSON **DEADLINES:** FRIDAY NOON

PAYSON & SANTAQUIN

THE PYRAMID

49 West Main

MT. PLEASANT, UT 84647

435-462-2134 Fax 435-462-2459

EDITOR: CHERYL BREWER DEADLINE: Monday noon COMMUNITIES SERVED: SANPETE COUNTY

THE RICHFIELD REAPER

65 West Center P.O. Box 730

RICHFIELD, UT 84701

435-896-5476 Fax: 435-896-8123

www.richfieldreaper.com

EDITOR: SANDY PHILLIPS DEADLINE: FRIDAY NOON

COMMUNITIES SERVED: PIUTE, SEVIER, S. SANPETE, &

WAYNE COUNTIES

WEEKLY NEWSPAPERS (CONT.)

<u>SALINA SUN</u>

P.O. Box 85 SALINA, UT 84654

435-528-3111 Fax: 435-528-7634

www.gtelco.net/~news/

EDITOR: JIM OLSEN DEADLINE: FRIDAY 5 P.M.

COMMUNITIES SERVED: Aurora, Redmond &

SALINA

THE SANDY JOURNAL, SOUTH VALLEY JOURNAL, TAYLORSVILLE-KEARNS

JOURNAL, WEST JORDAN JOURNAL

PO Box 1084

RIVERTON, UT 84065

801-254-5974 Fax 801-254-9507

www.valleyjournals.com

EDITOR: LINDA PETERSEN

DEADLINE: 9 days prior to publica-

> TION (PUBLISHED 3RD OR 4TH THURSDAY OF THE MONTH)

SOUTH SALT LAKE COUNTY COMMUNITIES SERVED:

THE SAN JUAN RECORD

49 South Main St. PO Box 879

MONTICELLO, UT 84535

435-587-2277 FAX: 435-587-2277

EDITOR: BILL BOYLE DEADLINE: FRIDAY NOON SAN JUAN COUNTY

COMMUNITIES SERVED:

SOUTHERN UTAH NEWS

26 North Main

KANAB, UT 84741

435-644-2900 Fax: 435-644-2926

www.sunews.net

EDITOR: DIXIE BRUNNER Friday 5 p.m. DEADLINE: COMMUNITIES SERVED: KANE COUNTY &

COCONINO, AZ

SPANISH FORK PRESS

42 East 300 North SPANISH FORK, UT 84660

801-798-1011 Fax: 801-798-1131

STEVE HARDMAN EDITOR: DEADLINE: FRIDAY 5 P.M.

COMMUNITIES SERVED: SPANISH FORK, BIRDSEYE,

SALEM

SPRINGVILLE HERALD

161 SOUTH MAIN Springville, UT 84663

Fax: 801-489-7021 801-489-5651 PAT CONOVER EDITOR: **DEADLINES:** Monday 5 P.M.

COMMUNITIES SERVED: MAPLETON & SPRINGVILLE

SUMMIT COUNTY BEE

13 SOUTH MAIN P.O. Box 7

COALVILLE, UT 84017

435-336-5501 Fax: 435-336-5501 EDITOR: PAMELA ROBBINS Tuesday 3:30 **DEADLINES:** COMMUNITIES SERVED: SUMMIT COUNTY

SUN ADVOCATE

845 EAST MAIN P.O. Box 870

PRICE, UT 84501

435-637-0732 Fax: 435-637-2716

TOLL FREE: 888-637-0732

www.sunad.com

EDITOR: LYNNDA JOHNSON

DEADLINES: THURS. 5 P.M., TUES. 5 P.M.

CARBON COUNTY COMMUNITIES SERVED:

TIMES INDEPENDENT

35 East Center P.O. Box 129

Moab, UT 84532

435-259-7525 Fax: 435-259-7741

www.moabtimes.com

EDITOR: ADRIEN TAYLOR DEADLINES: Tuesday noon

COMMUNITIES SERVED: Moab & Grand County

WEEKLY NEWSPAPERS (CONT.)

TIMES NEWS

96 South Main P.O. Box 77

NEPHI, UT 84648

435-623-0525 Fax: 435-623-4735

www.nephitimesnews.com

EDITOR: MARIANN GIBSON DEADLINE: Monday 5 p.m.

COMMUNITIES SERVED: LEVAN, MONA, & NEPHI

TOOELE TRANSCRIPT BULLETIN

58 North Main P.O. Box 390

TOOELE, UT 84074

435-882-0050 Fax: 435-882-6123

www.tooeletranscript.com

EDITOR: MIKE CALL

DEADLINES: MON. AND WEDS. 5 P.M.

COMMUNITIES SERVED: TOOELE COUNTY

UINTAH BASIN STANDARD

268 South 200 East

ROOSEVELT, UT 84066

435-722-5131 Fax: 435-722-4140

www.ubstandard.com

EDITOR: LEZLEE WHITING

DEADLINES: THURSDAY 5 P.M. COMMUNITIES SERVED: DUCHESNE, WESTERN

UINTAH COUNTIES

VERNAL EXPRESS

54 NORTH VERNAL AVE.

VERNAL, UT 84078

435-789-3511 Fax: 435-789-8690

EDITOR: STEVEN R. WALLIS DEADLINES: Monday 5 p.m.

COMMUNITIES SERVED: VERNAL, UINTAH COUNTY

P.O. Box 1000

WASATCH WAVE

165 SOUTH 100 WEST P.O. Box 128

HEBER CITY, UT 84032

Fax: 435-654-5085 435-654-1471

www.wasatchwave.com

EDITOR: TISH DAHMEN DEADLINES: Monday noon

COMMUNITIES SERVED: WASATCH COUNTY WEBER SENTINEL NEWSPAPER

1384 NORTH WASHINGTON BLVD.

OGDEN, UT 84404

801-786-1100 Fax: 801-786-1107

www.webersentinel.com

EDITOR: PRESTON McConkie DEADLINES: ONE MONTH PRIOR

WEBER COUNTY

COMMUNITIES SERVED:

WENDOVER TIMES

351 EAST AIRPORT WAY P.O. Box 805

Wendover UT 84083

435-665-2563 Fax: 435-665-7966

EDITOR: Deanna Croasman

DEADLINES: THURSDAY, 6 P.M.

WENDOVER COMMUNITIES SERVED:

WEST VALLEY JOURNAL

PO Box 1084

RIVERTON, UT 84065

801-254-5974 Fax: 801-254-9507

www.valleyjournals.com

EDITOR: Tom Haraldsen

DEADLINES: 9 days prior to publica

> TION (PUBLISHED 3RD THURSDAY OF THE MONTH)

WEST VALLEY CITY COMMUNITIES SERVED:

WEST VALLEY NEWS

8980 West 2700 South

Magna, UT 84044

801-250-5656 Fax: 801-250-5685

EDITOR: DEBBIE OLSON

DEADLINES: THURSDAY NOON

COMMUNITIES SERVED: WEST VALLEY CITY, KEARNS

AND MAGNA

College Newspapers

COLLEGE TIMES

UTAH VALLEY STATE COLLEGE 800 West 1200 South OREM, UT 84058

801-222-8000 x8601 Fax: 801-226-0681

EDITOR: CHANGES DEADLINES: FRIDAY NOON

COMMUNITIES SERVED: UVSC STUDENTS & FACULTY

OREM & PROVO CAMPUSES

DEADLINES:

THE FORUM

THE EAGLE

PRICE, UT 84501

EDITOR:

435-637-2120 x 213

451 East 400 North

COMMUNITIES SERVED:

WESTMINSTER COLLEGE

1840 SOUTH 1300 EAST

SALT LAKE CITY, UT 84105

COLLEGE OF EASTERN UTAH

COLLEGE OF EASTERN

UTAH STUDENTS & FACULTY

Fax: 435-637-4102

MONDAY PRIOR

CHANGES

THE DAILY UTAH CHRONICLE

UNIVERSITY OF UTAH

200 SOUTH CENTRAL CAMPUS DRIVE, SUITE 240

SALT LAKE CITY, UT 84112-9106

801-581-7041 Fax: 801-581-3299 E-MAIL: ROBERT.MCOMBER@CHRONICLE.UTAH.EDU

EDITOR: CHANGES

DEADLINES: TWO PRIOR BUSINESS DAYS

BY NOON

COMMUNITIES SERVED: U OF U STUDENTS & FACULTY EDITOR: **CHANGES**

DEADLINES: ONE WEEK PRIOR COMMUNITIES SERVED: WESTMINSTER COLLEGE

STUDENTS & FACULTY

THE DAILY UNIVERSE

BRIGHAM YOUNG UNIVERSITY 538 WILKINSON CENTER Provo, UT 84602

801-378-2957 Fax: 801-378-2959

E-MAIL: LETTERS@DU2.BYU.EDU

EDITOR: CHANGES EACH SEMESTER,

378-7109

DEADLINES: TWO PRIOR BUSINESS DAYS

BY 2 P.M.

COMMUNITIES SERVED: BYU STUDENTS & FACULTY HORIZON

801-488-4156

SALT LAKE COMMUNITY COLLEGE

4600 SOUTH REDWOOD RD P.O. Box 30808 SALT LAKE CITY, UT 84123 SALT LAKE CITY, 84130 801-957-4019

Fax: 801-957-4018

ADVISOR: MARGARET HOFFMAN

TUESDAY, ONE WEEK PRIOR DEADLINES:

COMMUNITIES SERVED: SLCC STUDENTS & FACULTY

DIXIE SUN

DIXIE COLLEGE 225 SOUTH 700 EAST St. George, UT 84770

435-652-7818

EDITOR: CHANGES FRIDAY NOON DEADLINES:

COMMUNITIES SERVED: DIXIE STUDENTS & FACULTY

COMMISSION ON VOLUNTEERS

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Toll-free in Utah: 888-755-8824 Fax: 801-538-8690 www.volunteers.utah.gov